

Nurse Consultation Request for Proposals Informational Webinar

07/25/2022



Child Care



United Way of Connecticut

Agenda

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4	Submission Logistics
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9-10	Evaluation Criteria

Disclaimer

This presentation includes brief descriptions of the RFP specifications and requirements but does not fully elaborate on all required elements. As a result, this presentation does not supersede what is stated in the RFP or its appendices.

Proposers are responsible for ensuring that their proposal is complete and accurate according to the information and requirements contained in the full RFP.

The United Way of Connecticut Inc. will respond to submitted questions in writing after the presentation. Proposers are responsible for ensuring that they read the official responses, even if their question was verbally answered during the conference.

Logistics of RFP Webinar



The United Way of Connecticut, Inc. will post these slides on the 211 Child Care website after this presentation.

<https://resources.211childcare.org/sfccn/>

- ▶ Please type all questions into the question box. If you are having technical issues, you may email SFCCN@ctunitedway.org
- ▶ All questions asked during the webinar will be recorded and answers will be posted in writing on the 211 Child Care website.

<https://resources.211childcare.org/sfccn/sfccn-faq/>



United Way of Connecticut Inc.

Our Mission

The mission of United Way of Connecticut is to help meet the needs of Connecticut and its residents by:

- ▶ **Connecting people to information and services**
- ▶ **Supporting early childhood development, child care services and education.**
- ▶ **Responding to emergencies**
- ▶ **Collaborate with federal, state and local governments and nonprofit partners to help promote strong communities.**

Our Vision

The vision of the United Way of Connecticut is to be the first-place people turn to in order to find help connecting to community and health and human services.

The Staffed Family Child Care Network Hub will work to ensure that Connecticut's family child care system develops equitably and consistently across the state to solidify the state's family child care system.



Background and Problem Statement

Family Child Care providers need and deserve supports to create sustainable businesses that provide developmentally-oriented services that support children and their families.

- ▶ Licensed family child care providers are accustomed to working alone, without the benefit of other professionals in their daily work routines.
- ▶ This RFP ensures that the promise of a unified child care nurse consultation system to support better outcomes for children, families, and child care providers is realized.
- ▶ The focus will be on building strong relationships among nurse consultation, Staffed Family Child Care Networks, and provider members with a focus on increasing utilization of resources and supports.

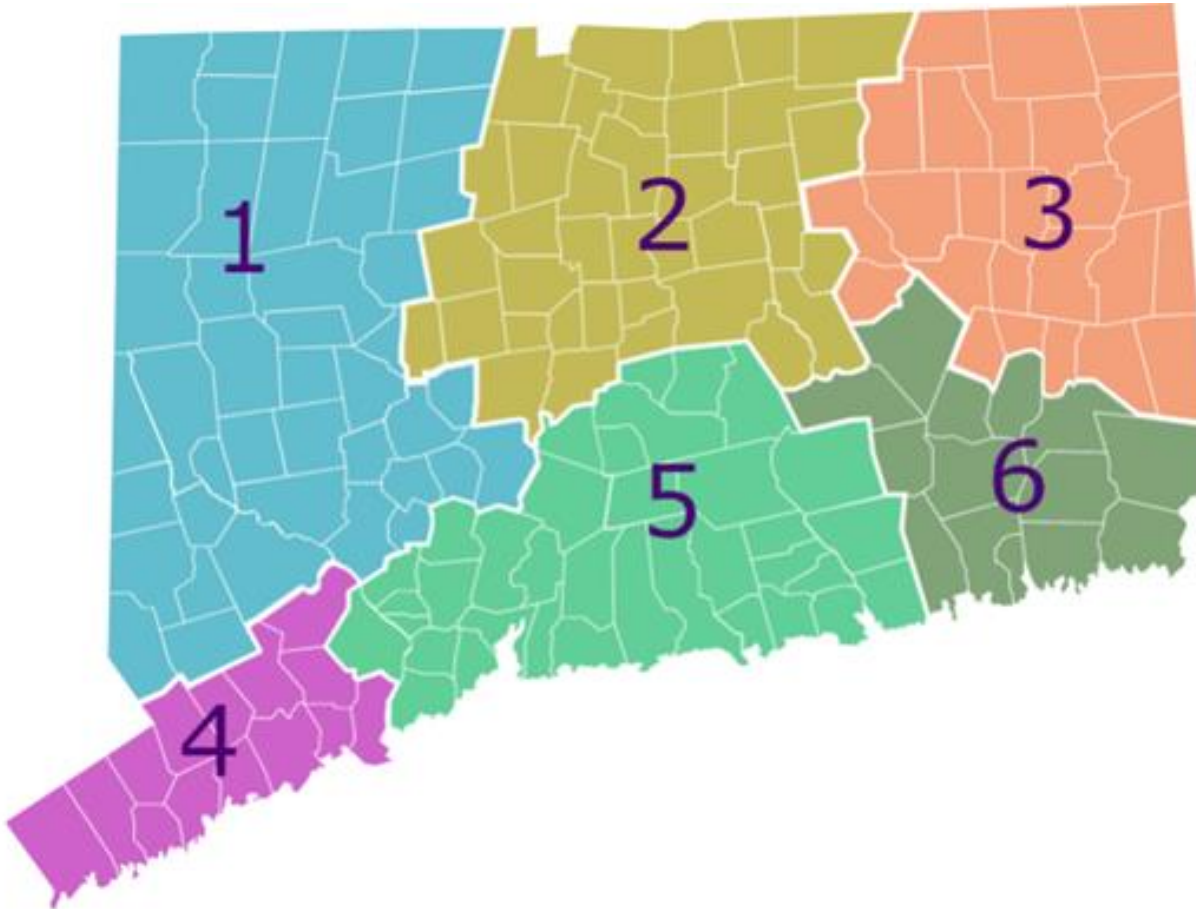
Scope of Work:

Provide	Provide information, resources, and other supports
Facilitate	Provide nurse consultation to Family Child Care providers
Promote	Provide SFCCN staff with supports and resources that assist Family Child Care providers to promote health and safety in their settings.
Guide	Provide guidance on supporting best practices in health and safety

RFP Overview Timeline

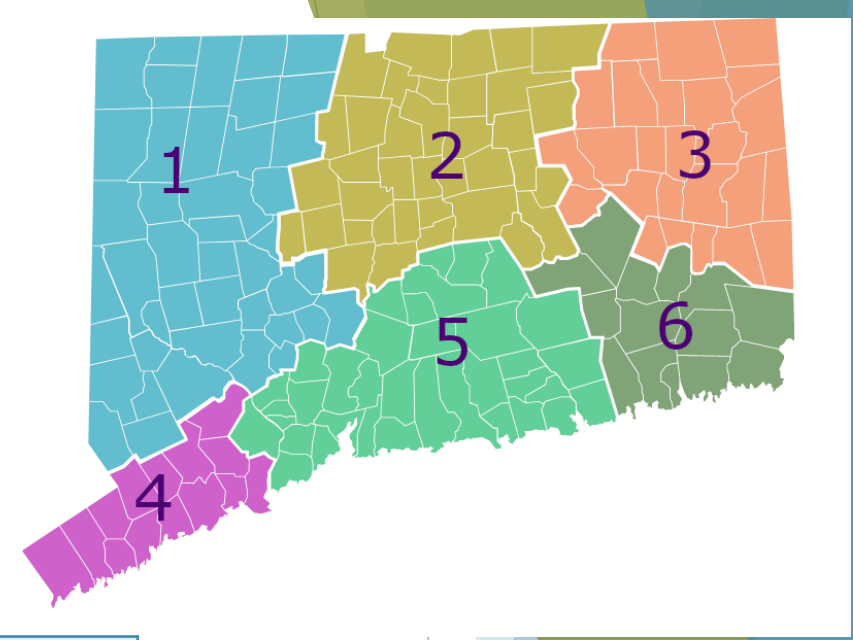
Event	Date
RFP Published	July 12, 2022
Optional Virtual RFP Webinar	July 25, 2022
Optional Letter of Intent Due	July 29, 2022
Deadline for Submission of Questions	July 29, 2022
Questions and Answers Posted to Website	August 3, 2022
Deadline for Receipt of Proposals	August 18, 2022
Notification of Intent to Award*	August 29, 2022
Contract Negotiations *	August 30, 2022
Announcement of Contractors (s) *	September 21, 2022
Start of Contract	October 1, 2022

Project Design – Ensure SFCCN services are equitable across the state.



- This Request for Proposal requires respondents to propose Statewide delivery of services

Financial and Budget Expectations



Year 1 Total Funding (Oct 2022 - December 31, 2022)	\$32,500.00
Year 2 Total Funding (January 2023 - December 31, 2024)	\$65,000.00
Year 3 Total Funding (January 2024 - December 31, 2024)	\$65,000.00

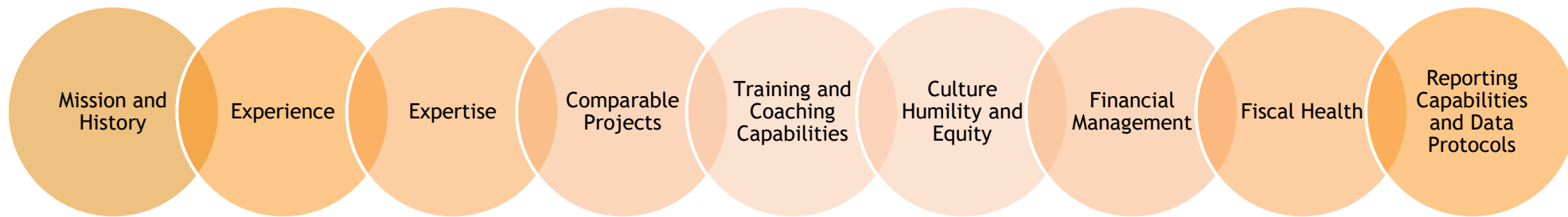
RFP Overview

In order to be considered for this RFP, applicants must provide clear documentation that they have the capacity to meet and sustain the qualifications and the willingness to undertake the functions outlined.

Main Proposal to Include

- **Organizational Strengths**
- **Ability to provide statewide services**
- **Ability to meet Scope of Work**
- **Staffing**
- **Staff Qualifications**
- **Budget Expectations**

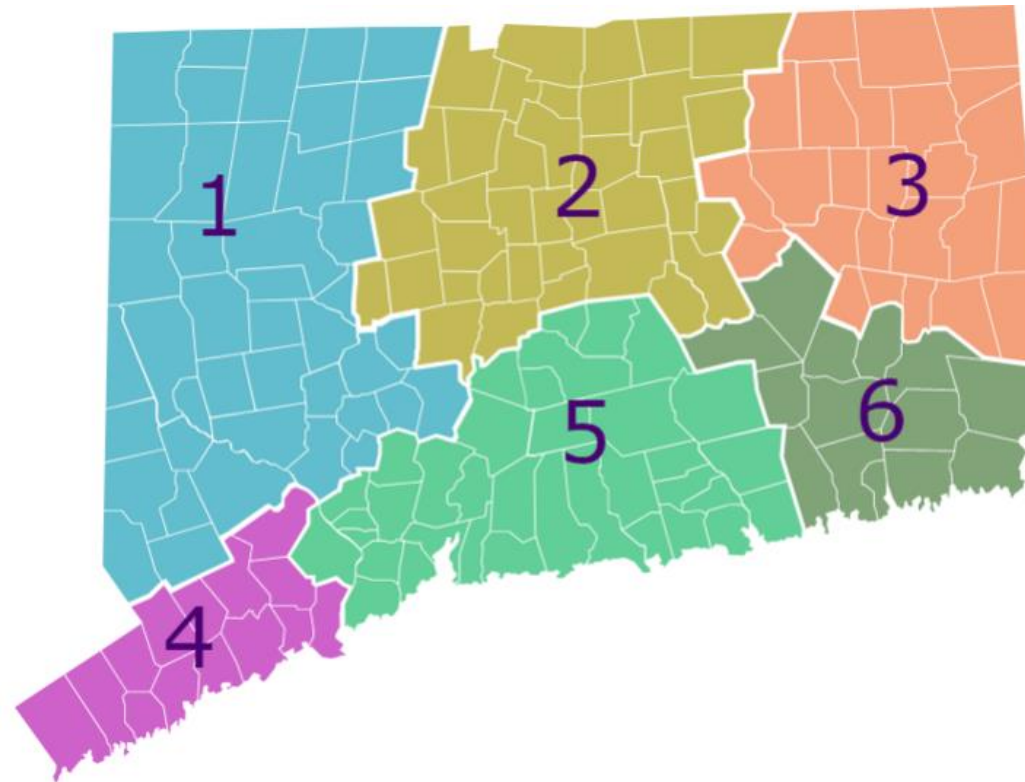
Main Proposal - Organizational Strengths



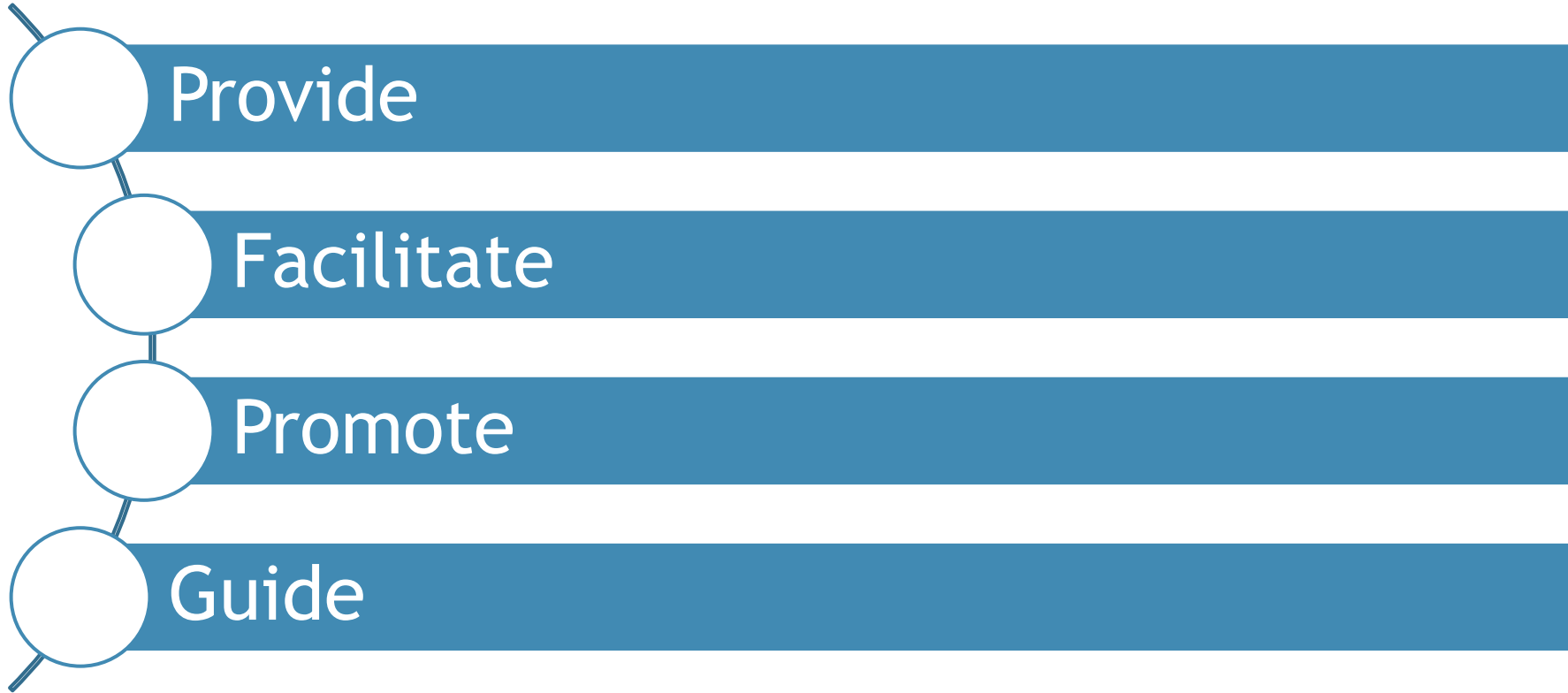
Main Proposal - Statewide Services to Designated Regions

For a complete list of towns in each region please visit the 211 Child Care RFP webpage <https://resources.211childcare.org/sfccn/>

You can also request it to be sent to you via email at SFCCN@ctunitedway.org



Main Proposal - Scope of Work



Main Proposal - Staffing Plan

Staffing

Supervisory
Structure

Summary of
qualifications

Licensing
credentials
(LPN/RN)
required to
deliver
services.

Serve
Providers
that have a
primary
language
other than
English

Work towards
Diversity and
Equity

Main Proposal - Staff Qualifications

- ▶ Licensing credentials (LPN/RN) required to deliver services.



Main Proposal - Budget Expectations

- ▶ Submit budget using budget template
- ▶ Provide a budget narrative that describes how funding will be utilized.
- ▶ Administrative costs are limited to 10% of the budget.

RFP Submission



Information and documentation are available in electronic format on 211 Child Care website <https://resources.211childcare.org/sfccn/>

All questions/communications should be emailed to SFCCN@ctunitedway.org

The electronic copy of the proposal must be uploaded on the designated webpage of the 211 Child Care website. The designated webpage is:
<https://resources.211childcare.org/rfp-upload/>.

The main body should be submitted as a PDF, while the budget template should be submitted as a spreadsheet.

Required forms and appendices may be scanned and submitted as PDFs at the end of mail proposal.

Submission Outline

- Cover Sheet
- Table of Contents
- Executive Summary
- Main Proposal
 - A. Organizational Strengths
 - B. Delivery Area
 - C. Scope of Work
 - D. Staffing
 - E. Budget Narrative
- Attachments
- Declaration of Confidential Information
- Conflict of Interest - Disclosure Statement
- Statement of Assurances





Style Requirements

Submitted proposals must conform to the following specifications

- ▶ Proposers name must be displayed in the header of each page
- ▶ Paper Size: 8 ½ by 11 (letter)
- ▶ Page Limit: Maximum 35 pages for the main body of the proposal (the cover letter, executive summary, budget and required attachments do not count towards the 35-page limit)
- ▶ Font Size: 12
- ▶ Font Type: Calibri Body or Times New Roman
- ▶ Margins: Normal
- ▶ Line Spacing: 1 ½
- ▶ All pages must be numbered in the footer

Evaluation Criteria and Weight

Evaluation Criteria	% Of Total
Organizational Strengths	20%
Staffing	20%
Scope of Work	50%
Budget Narrative	10%

Reminder: Timeline

Timelines for RFP Submission

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Contact Information

Official Contact	Submit Proposal via Upload
<p>Valerie Grant Sherri Sutera Email: SFCCN@ctunitedway.org Telephone: 860-571-6876 Mail: 1344 Silas Deane Hwy, Rocky Hill CT 06067</p> <p>** All RFP inquires MUST BE made in writing to SFCCN@ctunitedway.org</p>	<p>The electronic copy of the proposal must be uploaded on the designated webpage of the 211 Child Care website.</p> <p>The designated webpage is: https://resources.211childcare.org/rfp-upload/.</p>

Thank You for Attending

Please visit 211 Child Care Website for more Information about this RFP
www.211childcare.org



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