

Staffed Family Child Care Network Request for Proposals Informational Webinar

07/07/2022



Child Care



United Way of Connecticut

Agenda

Slide	Topic
4	Logistics of the RFP Webinar
5 - 11	Program and Strategy Overview
12 - 18	RFP Overview
19 - 21	Submission logistics
22	Evaluation Criteria
23 - 24	Key Dates and Reminders

Disclaimer

This presentation includes brief descriptions of the RFP specifications and requirements but does not fully elaborate on all required elements. As a result, this presentation does not supersede what is stated in the RFP or its appendices.

Proposers are responsible for ensuring that their proposal is complete and accurate according to the information and requirements contained in the full RFP.

The United Way of Connecticut Inc. will respond to submitted questions in writing after the presentation. Proposers are responsible for ensuring that they read the official responses, even if their question was verbally answered during the conference.

Logistics of RFP Webinar



The United Way of Connecticut, Inc. will post these slides on the 211 Child Care website after this presentation.

<https://resources.211childcare.org/sfccn/>

- ▶ Please type all questions into the question box. If you are having technical issues, you may email SFCCN@ctunitedway.org
- ▶ All questions asked during the webinar will be recorded and answers will be posted in writing on the 211 Child Care website.

<https://resources.211childcare.org/sfccn/sfccn-faq/>



United Way of Connecticut Inc.

Our Mission

The mission of United Way of Connecticut is to help meet the needs of Connecticut and its residents by:

- ▶ **Connecting people to information and services**
- ▶ **Supporting early childhood development, child care services and education.**
- ▶ **Responding to emergencies**
- ▶ **Collaborate with federal, state and local governments and nonprofit partners to help promote strong communities.**

Our Vision

The vision of the United Way of Connecticut is to be the first-place people turn to in order to find help connecting to community and health and human services.

The Staffed Family Child Care Network Hub will work to ensure that Connecticut's family child care system develops equitably and consistently across the state to solidify the state's family child care system.



Background and Problem Statement

Family Child Care providers need and deserve supports to create sustainable businesses that provide developmentally-oriented services that support children and their families.

- ▶ The currently funded SFCCN include small to medium sized nonprofit organizations and school-based family resource centers, each with its own strengths and specialties
- ▶ Leads to some differences between the services and opportunities available to family child care provider members at different networks.
- ▶ All family child care providers should receive a broad spectrum of consistent and quality support services.

Scope of Work:

Recruit	Recruit licensed family child care providers for membership in Regional Network
Engage	Engage Provider Members by facilitating communities of practice
Increase	Increase the supply of licensed family child care in the region
Assist	Assist Provider Members in navigating and accessing services of the OEC Quality Improvement System (QIS).
Support	Support Provider Members to advance efforts to provide quality care for children and their families, including through national accreditation.

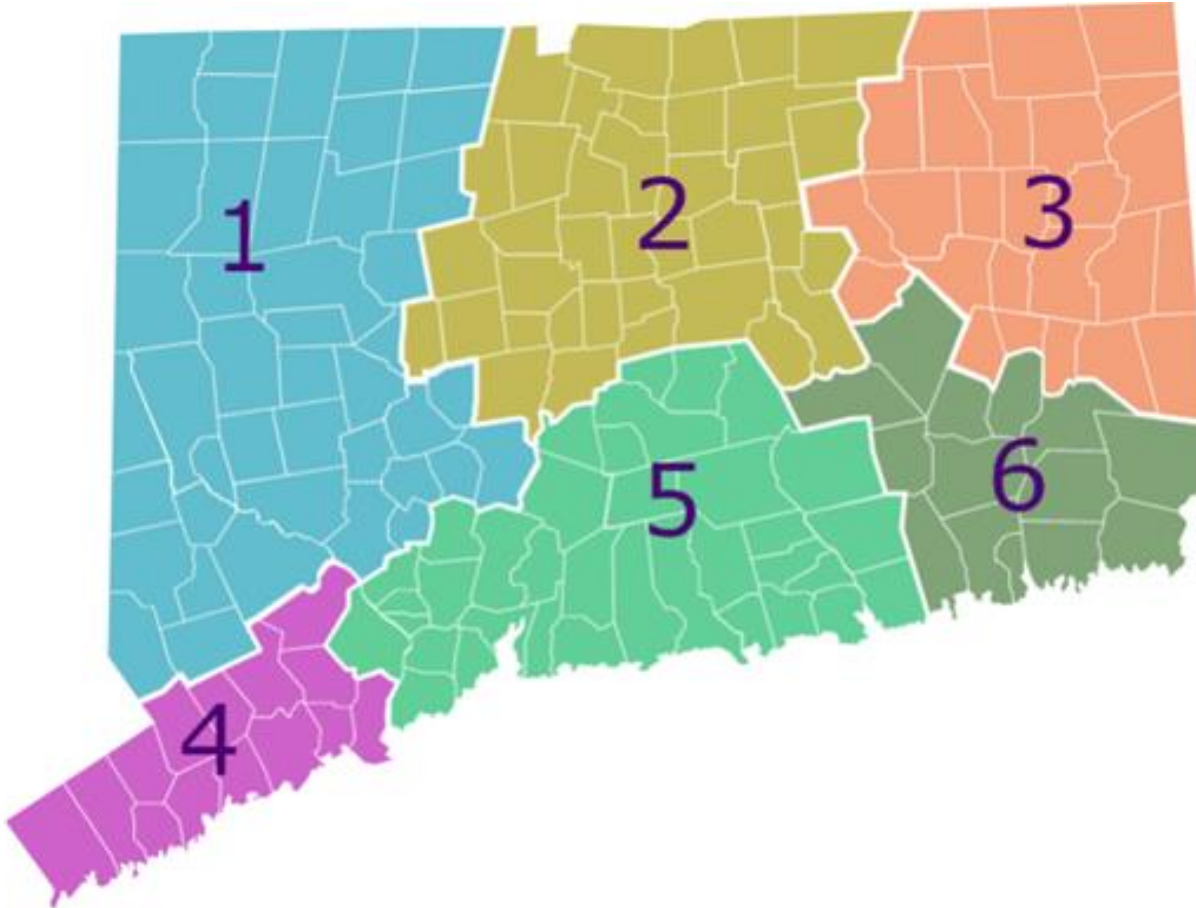
See page 9 of the RFP

RFP Overview Timeline

Event	Date
RFP Published	June 23, 2022
Optional Virtual RFP Conference	July 7, 2022
Optional Letter of Intent Due	July 12, 2022
Deadline for Submission of Questions	July 13, 2022
Questions and Answers Posted to Website	July 18, 2022
Deadline for Receipt of Proposals	July 29, 2022
Notification of Intent to Award*	August 24, 2022
Contract Negotiations *	August 29, 2022
Announcement of Contractors (s) *	September 21, 2022
Start of Contract	October 1, 2022

See page 4 of the RFP

Project Design – Ensure SFCCN services are equitable across the state.



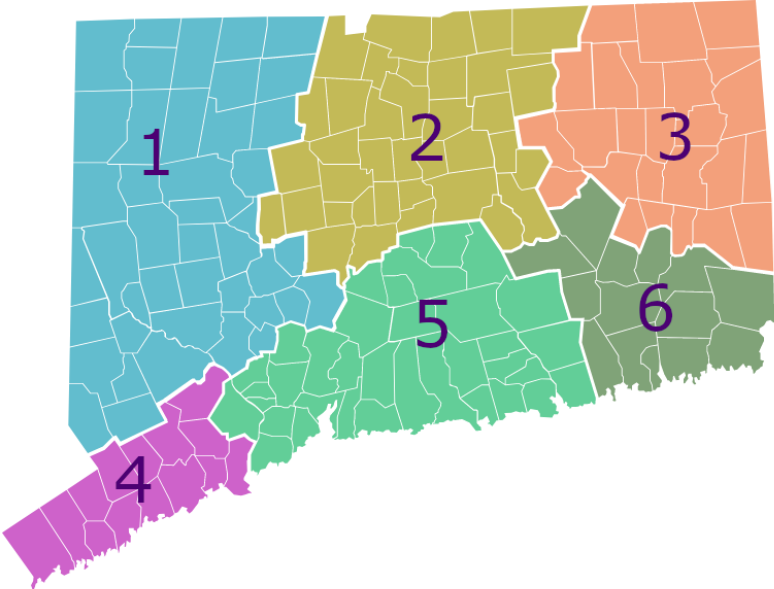
See page 7 of the RFP

- Propose to deliver services to at least one region in its entirety.
- Each proposal must include a plan to provide services for the entire region which can include the use of subcontractors, as needed, to ensure complete regional coverage

Financial and Budget Expectations

Corrected Dates

Year 1 Total Funding (Oct 2022 – June 2023) (October 2022 - December 2022)	\$250,000.00
Year 2 Total Funding (July 2023 – June 2024) (January 2023 - December 2023)	\$1,000,000.00
Year 3 Total Funding (July 2024 – June 2025) (January 2024 - December 2024)	\$1,000,000.00



Region #	YR 1	YR 2	YR 3	Total Funding
1	\$42,328.00	\$169,311.00	\$169,311.00	\$380,950.00
2	\$63,861.00	\$255,443.00	\$255,443.00	\$574,747.00
3	\$18,750.00	\$75,000.00	\$75,000.00	\$168,750.00
4	\$42,943.00	\$171,772.00	\$171,772.00	\$386,487.00
5	\$63,368.00	\$253,474.00	\$253,474.00	\$570,316.00
6	\$18,750.00	\$75,000.00	\$75,000.00	\$168,750.00
Total	\$250,000.00	\$1,000,000.00	\$1,000,000.00	\$2,250,000.00

RFP Overview

In order to be considered for this RFP, applicants must provide clear documentation that they have the capacity to meet and sustain the qualifications and the willingness to undertake the functions outlined.

Main Proposal to Include

- **Organizational Strengths**
- **Proposed Service Delivery Area**
- **Ability to meet Scope of Work**
- **Staffing**
- **Staff Qualifications**
- **Budget Expectations**

Main Proposal - Organizational Strengths



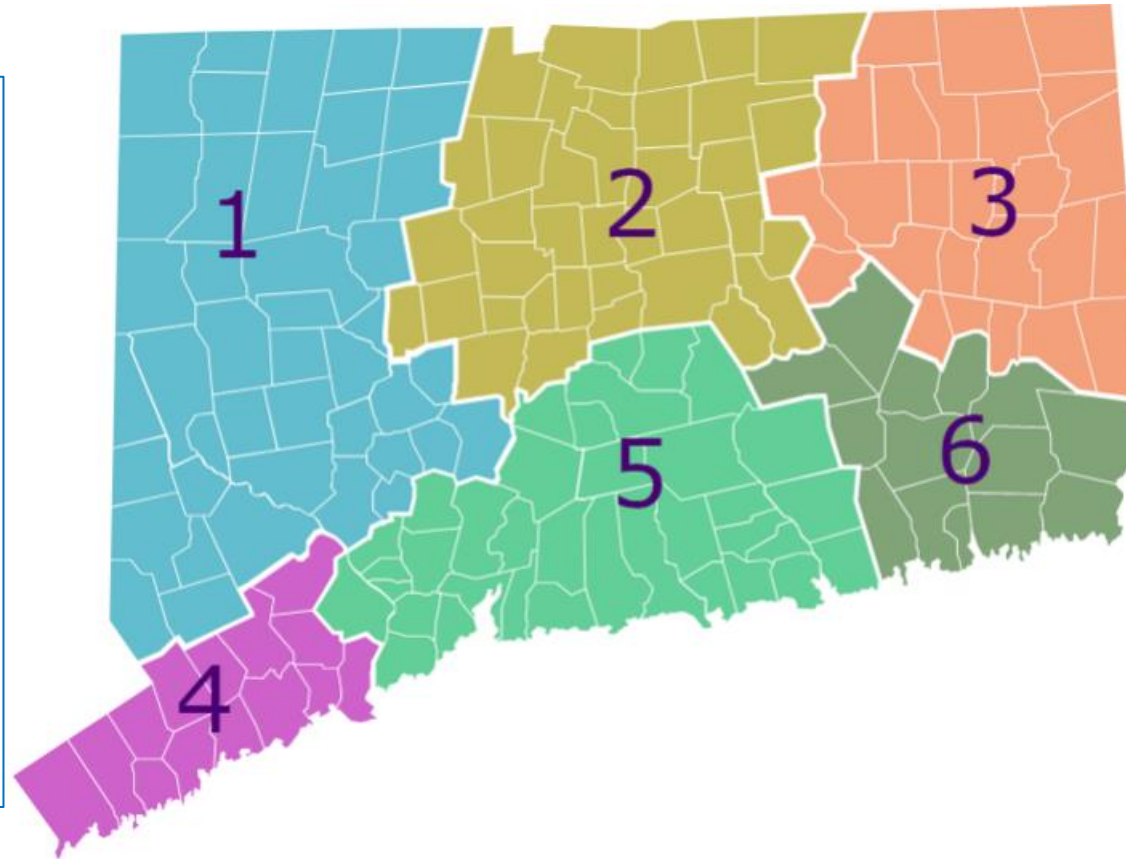
See page 10 of the RFP

Main Proposal - Proposed Service Delivery Area

For a complete list of towns in each region please visit the 211 Child Care RFP webpage

<https://resources.211childcare.org/sfccn/>

You can also request it to be sent to you via email at SFCCN@ctunitedway.org



See page 10 of the RFP

Main Proposal - Scope of Work

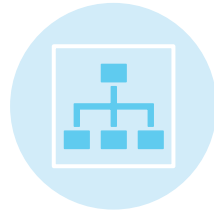


See page 11 of the RFP

Main Proposal - Staffing Plan



Recruitment



Supervisory
structure/Organizational
chart



Serve providers in
regions whose primary
language is not English



Diverse workforce



Use of subcontractors

See page 11 - 12 of the RFP

Main Proposal - Staff Qualifications

SFCCN staff need to meet (or have a plan in place) OEC requirements for Technical Assistance Providers

- ▶ Holds adult learning course or OEC modules as verified by the Registry. If does not hold adult learning, the employee/subcontractor will be required to take within one year of contract.
- ▶ Holds a minimum of an associate degree with at least 12 early childhood credits, bachelor's degree preferred.
- ▶ Submits an OEC developed attestation agreeing to comply with the [NAEYC Code of Ethics](#) and [Code of Ethics Supplement](#) for Early Childhood Adult Educators. (linked)
- ▶ Engage in OEC provided orientation
- ▶ Become familiar with the [OEC Technical Assistance Provider Core Knowledge and Competency Framework](#) (linked)

See page 12 of the RFP



Main Proposal - Budget Expectations

- ▶ Submit budget using budget template
- ▶ Provide a budget narrative that describes how funding will be utilized.
- ▶ Administrative costs are limited to 10% of the budget.

See page 13 of the RFP

RFP Submission



The electronic copy of the proposal must be uploaded on the designated webpage of the 211 Child Care website. The designated webpage is:
<https://resources.211childcare.org/rfp-upload/>.

The main body should be submitted as a PDF, while the budget template should be submitted as a spreadsheet.

Required forms and appendices may be scanned and submitted as PDFs at the end of mail proposal.

If you need assistance in this process, email SFCCN@ctunitedway.org or call 860-571-6876

See page 5 of the RFP

Submission Outline

- Cover Sheet
- Table of Contents
- Executive Summary
- Main Proposal
 - A. Organizational Strengths
 - B. Delivery Area
 - C. Scope of Work
 - D. Staffing
 - E. Budget Narrative
- Attachments
- Declaration of Confidential Information
- Conflict of Interest - Disclosure Statement
- Statement of Assurances

See page 15 of the RFP





Style Requirements

Submitted proposals must conform to the following specifications

- ▶ Proposers name must be displayed in the header of each page
- ▶ Paper Size: 8 ½ by 11 (letter)
- ▶ Page Limit: Maximum 35 pages for the main body of the proposal (the cover letter, executive summary, budget and required attachments do not count towards the 35-page limit)
- ▶ Font Size: 12
- ▶ Font Type: Calibri Body or Times New Roman
- ▶ Margins: Normal
- ▶ Line Spacing: 1 ½
- ▶ All pages must be numbered in the footer

See page 16 of the RFP

Evaluation Criteria and Weight

Evaluation Criteria	% Of Total
Organizational Strengths	25%
Delivery Area	15%
Staffing	10%
Scope of Work	40%
Budget Narrative	10%

► See page 14 of the RFP

Reminder: Timeline

Timelines for RFP Submission

Event	Date
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Contact Information

Official Contact	Submit Proposal via Upload
<p>Valerie Grant Sherri Sutera Email: SFCCN@ctunitedway.org Telephone: 860-571-6876 Mail: 1344 Silas Deane Hwy, Rocky Hill CT 06067</p> <p>** All RFP inquires MUST BE made in writing to SFCCN@ctunitedway.org</p>	<p>The electronic copy of the proposal must be uploaded on the designated webpage of the 211 Child Care website.</p> <p>The designated webpage is: https://resources.211childcare.org/rfp-upload/.</p>

Thank You for Attending

Please visit 211 Child Care Website for more Information about this RFP
www.211childcare.org



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